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Early Years and Key Stage 1 - Acceptable Use Agreement

This agreement is intended to help our younger pupils understand:

- How to stay safe while using the internet and other digital technologies for educational, personal, and recreational use.
- That they must use school systems in a responsible way, to ensure that there is no risk to their own safety or to the safety and security of the systems and other users.
- I understand that the Western Road Community Primary School Acceptable Use Policy will help keep me safe and happy online.

This is how we stay safe when we use computers at school and at home:

- I will ask an adult if I want to use the computers / devices and will only use it when they are with me.
- I only click on online links and buttons when I know what they do. If I am not sure, I ask an adult first.
- I will only use activities that an adult has told or allowed me to use.
- I keep my personal information and passwords safe.
- I will be kind to others online when I am sending messages.
- I know Western Road Community Primary School can see what I am doing online when I use the school's computers/tablets and name of any specific school's services and systems learners are expected to use, including if I use them at home. I will ask for help from an adult if I am not sure what to do or if I think something has gone wrong.
- I will tell an adult if I see something that upsets me on the screen or if I am worried or unsure.
- I know that if I do not follow these rules, I might not be allowed to use the computers / devices.

When I am learning from home:

- I will ask an adult if I want to use a computer or device.
- If I am in a 'live lesson' with my teacher an adult will be close by me.
- I will make sure that I use my computer or device in a shared space, (not in my bedroom).
- I will only do activities online that a teacher or suitable adult has told me or allowed me to use.



- I will ask for help from an adult if I am not sure what to do or if I think something has gone wrong.
- I will tell a teacher or adult if I see something that upsets me on the screen or if I am worried or unsure about something.